

## Adjustment on the Disbursement Rate of the Special Education Fund (SEF) Expenditures - Fiscal Year 2023

City/Municipality of : \_\_\_\_\_ Region : \_\_\_\_\_  
 Province of : \_\_\_\_\_

*Instructions: Fill out the form accordingly and attach supporting documents.*

This is to request action on the following discrepancy/ies noted in the Statement of Receipts and Expenditures (SRE) report submitted through the SRE system for Fiscal Year 2023.

### Request for Adjustment of the SRE Report, FY2023

Expenditure	Amount Reported in the SRE (Php)	Adjusted Amount (Php)	Reason/Justification for Adjustment
<input type="checkbox"/> Budget Appropriations			
<input type="checkbox"/> Actual Expenditures/ Disbursements			

***Cut-off Date is December 31, 2023***

**Notes:**

1. It should be noted that the SRE reports have already undergone review and validation of the BLGF Central and Regional Offices, through the Local Budget and Treasury Offices. The SRE reports approved at the Central Level indicate that the LGU has already confirmed the accuracy of the submitted report.
2. Department of Finance (DOF) Order No. 034.2014 dated May 26, 2014, provides that failure to submit an accurate SRE report shall constitute grounds for filing a complaint in accordance with the Revised Rules on Administrative Cases (RRACCS) of the Civil Service Commission (CSC).

**Certified correct:**

**Noted by:**

\_\_\_\_\_  
 Provincial/City/Municipal Treasurer

\_\_\_\_\_  
 Governor/City/Municipal Mayor

\_\_\_\_\_  
 Provincial/City/Municipal Accountant

\_\_\_\_\_  
 Provincial/City/Municipal Budget Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_